



State of Utah
DEPARTMENT OF COMMERCE
Division of Corporations & Commercial Code
How to Reinstatement

Domestic Limited Partnership (L.P.) (U.C.A. Section 48-2a-203.5)
Domestic Limited Liability Company (L.L.C.) (U.C.A. Section 48-2c-1208)
Domestic Corporation (Profit) (U.C.A. Section 16-10a-1422)
Domestic Corporation (Nonprofit) (U.C.A. Section 16-6a-1412)

You may only reinstate within two, (2) years of becoming Involuntarily Dissolved.

Step 1: Resolve outstanding state tax obligations at the time you apply for reinstatement.

Involuntarily Dissolved profit and nonprofit corporations must submit a Tax Letter of Good Standing from the Utah Tax Commission with the Application for Reinstatement. Please inquire with the Utah Tax Commission 1950 West 210 North Salt Lake City, Utah 84134 (801) 297-2200 (800) 662-4335. The Tax Commission will require your corporation entity number along with the Federal EIN number.

Profit	Nonprofit		Domestic
<u>Corp.</u>	<u>Corp.</u>	<u>L.P.</u>	<u>L.L.C.</u>
YES	YES	NO	NO

Non-profit 501C-3 corporations:

You must establish a master file and verify your Federal 501(c)(3) exempt status with the Utah State Tax Commission by filing Tax Commission form TC 161 along with a copy of your Federal 501(c)(3) determination letter before the Tax Commission can issue a letter of good standing. Form TC-161 is available on the Tax Commissions' website (www.tax.utah.gov). If you do not have your Federal 501(c)(3) determination letter, you may obtain a copy or proof that you have the exemption by calling the IRS at 1-877-829-5500. You will receive a response within 10 days via the U S Postal Service.

Step 2: Complete reinstatement application:

Profit	Nonprofit		Domestic
<u>Corp.</u>	<u>Corp.</u>	<u>L.P.</u>	<u>L.L.C.</u>
YES	YES	YES	YES

*Appoint a new Registered Agent and Office with a Utah address and be sure this new Registered Agent signs as indicated on the Application.

Step 3: Complete a Registration Information Change Form:

Profit	Nonprofit		Domestic
<u>Corp.</u>	<u>Corp.</u>	<u>L.P.</u>	<u>L.L.C.</u>
YES	YES	YES	YES

Step 4: Prepare your non-refundable processing fee:

Profit	Nonprofit		Domestic
<u>Corp.</u>	<u>Corp.</u>	<u>L.P.</u>	<u>L.L.C.</u>
\$52.00	\$22.00	\$52.00	\$52.00

Step 5: Where to file: Submit your completed application for reinstatement, the tax letter of good standing (if applicable), and the Registration Information Change Form to the Division of Corporations. You may file in person, mail, or fax. Means of payment are, cash, check, money order made payable to the "State of Utah". **If you are faxing you must include, on a cover sheet, the number of a VISA, MasterCard or American Express with the date of expiration.** This guide-sheet is not intended to substitute nor replace the advice of legal counsel.